POWER OF ATTORNEY REGISTRATION

Name & Address of the Attorneyholder
Date:
Name of Company / Registrar, Address of Company / Registrar
Unit:
Dear Sirs,
Registration of Power of Attorney / Authority to another person to deal with Shares registered under Folio No: in the name of
The above named registered holder has granted a Power of Attorney for dealing with the shares registered in his name. Enclosed is the attested copy of the Power of Attorney granted by him and request you to register the same in the records of the Company and let me know the registration number.
Power of Attorney Holder's signature has been attested by the registered holder in the Power of Attorney document being sent to you along with certified copy of his PAN Card. Kindly also record Power of Attorney Holder's signature for future transaction covering shares registered under the above folio.
Since Power of Attorney Holder's signature is not attested by the registered holder in the Power of Attorney, I am enclosing his signature duly attested by a Notary / Magistrate under his official seal indicating therein his name and address and his PAN Card Number.
Thanking you,
Yours faithfully,
(Signature of the Power of Attorney Holder)
Encl : As above

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